

**KARTING WA INC
MANAGEMENT COMMITTEE MEETING**

MINUTES

26th August 2019

The Vice-President, Alan Waddingham, declared the meeting open at 6.35pm and welcomed members of the Management Committee to the meeting.

- 1: PRESENT:**
- | | |
|-----------------|------------------------|
| Alan Waddingham | Vice President |
| Gary Light | President |
| Michelle Lino | Secretary |
| Sandra Walker | Treasurer |
| John Wishart | Officials Co-Ordinator |
| Hanz Barth | Technical Advisor |
- 2: APOLOGIES:** Peter Arscott Track Inspector
- 3: OBSERVERS:** Nil
- 4: PRESENTATION:** Nil.
- 5: MINUTES OF PREVIOUS MEETING:**
MOVED: John Wishart
"Minutes from the previous meeting held 29th July 2019 be accepted".
SECONDED: Michelle Lino
MOTION CARRIED
- 6: BUSINESS ARISING FROM MINUTES:** Nil
- 7: CORRESPONDENCE:**
- MOVED:** Sandra Walker
"Correspondence as tabled and read (listed below) be accepted as a true and accurate record of it."
SECONDED: John Wishart
MOTION CARRIED

INWARDS:

- | | KA | |
|-----|--|----------|
| 1. | Email re: State Associations Strategic Plan Template | 29/07/19 |
| 2. | Email re: Sup Regs | 30/07/19 |
| 3. | Email re: Leave | 31/07/19 |
| 4. | Email re: Sup Regs | 31/07/19 |
| 5. | Email re: State Champs Sup Regs | 31/07/19 |
| 6. | Media Release – Australian Karter August 2019 | 02/08/19 |
| 7. | Email re: KARM Status of WA Clubs | 04/08/19 |
| 8. | Email re: Risk Assessment KARM Level 3 | 05/08/19 |
| 9. | Email re: International Licence – R Trager | 05/08/19 |
| 10. | Email re: Licence Review Application | 08/08/19 |

11.	Email re: WA State Champs Approved Sup Regs	09/08/19
12.	Email re: Licence Transfer from NSW	10/08/19
13.	Email re: Building Better Kart Clubs Conference	12/08/19
14.	Email re: CDR Rankings	14/08/19
15.	Email re: Building Better Kart Clubs Conference	14/08/19
16.	Email re: Orbits – CDR Issue	19/08/19
17.	Email re: International Licence Query – J Webster	19/08/19
18.	Email re: VKA Tribunal Outcome	19/08/19
19.	Email re: OLT Policy	19/08/19
20.	Media Release – Building Better Kart Clubs Conference II	19/08/19
21.	Email re: Securepay	20/08/19
22.	Email re: Licence Review Application – D McLeod	21/08/19
23.	Email re: Contacts	21/08/19
24.	Media Release – Respect Karting Program Launched by KA	21/08/19
25.	Email re: OLT Policy	23/08/19
ALBANY		
26.	Email re: July Clubrun Paperwork	31/07/19
27.	Email re: Southern Sprint	31/07/19
28.	Email re: August Clubrun Paperwork	21/08/19
29.	Email re: Postal Vote 7.2019	21/08/19
30.	Email re: WWC – G Pearson	21/08/19
BUNBURY		
31.	Email re: July Clubrun Paperwork	30/07/19
32.	Email re: State Champs Perpetual Trophies	31/07/19
33.	Email re: July Clubrun	31/07/19
34.	Email re: Licence Review – D McLeod	12/08/19
35.	Email re: Request for Postal Vote	13/08/19
36.	Email re: Western Cup Sup Regs	13/08/19
37.	Email re: Postal Vote 7.2019	13/08/19
38.	Email re: OLT's	16/08/19
39.	Email re: August Clubrun Paperwork	16/08/19
40.	Email re: Officials/Tech School	24/08/19
41.	Email re: Officials for Clubrun	24/08/19
EASTERN GOLDFIELDS		
42.	Email re: Past Presidents, Secretaries and Treasurers	29/07/19
43.	Email re: Tyres	30/07/19
44.	Email re: SEZ Final Points	01/08/19
45.	Email re: July Clubrun Paperwork	06/08/19
46.	Email re: Licence Renewal – T Davey	09/08/19
47.	Email re: Change to September Sup Regs	17/08/19
48.	Email re: Upgrade – B Rozynski	17/08/19
49.	Email re: Endorsements	19/08/19
50.	Email re: Postal Vote 7.2019	20/08/19
51.	Email re: August Clubrun Paperwork	21/08/19
52.	Email re: Club Members	22/08/19
ESPERANCE		
53.	Email re: AGM	30/07/19
54.	Email re: State Champs	10/08/19
55.	Email re: Dates for 2020 SEZ	14/08/19
56.	Email re: Secretary Absence	15/08/19
57.	Email re: Postal Vote 7.2019	21/08/19
58.	Email re: AGM	22/08/19

	EXMOUTH	
59.	Email re: AGM	31/07/19
60.	Email re: Postal Vote 7.2019	19/08/19
61.	Email re: AGM	21/08/19
62.	Email re: AGM	22/08/19
	HEDLAND	
63.	Email re: August Clubrun Paperwork	22/08/19
	HURRICANE	
64.	Email re: Risk Assessment KARM Level 3	04/08/19
65.	Email re: Paperwork	10/08/19
66.	Email re: Paperwork	14/08/19
67.	Email re: AGM Accommodation	14/08/19
68.	Email re: HGKC Account	16/08/19
69.	Email re: Orbits – CDR Issue	17/08/19
70.	Email re: August Clubrun Paperwork	18/08/19
71.	Email re: SKC AGM 2019	20/08/19
72.	Email re: AGM & Bylaws	20/08/19
73.	Email re: Postal Vote 7.2019	21/08/19
74.	Email re: KOTH Paperwork	25/08/19
75.	Email re: Info on Live Streaming	25/08/19
	IMPALA	
76.	Email re: AGM Flight	22/08/19
	KARRATHA	
77.	Email re: Clubrun	29/07/19
78.	Email re: Tyre Voucher	08/08/19
79.	Email re: Insurance Forms	19/08/19
80.	Email re: August Clubrun Paperwork	19/08/19
81.	Email re: Postal Vote 7.2019	20/08/19
82.	Email re: AGM	20/08/19
	LAKE KING	
83.	Email re: KARM3	09/08/19
84.	Email re: Paperwork	12/08/19
85.	Email re: Change of Email Address in CMS	13/08/19
86.	Email re: International Licence – Jack Webster	16/08/19
87.	Email re: Postal Vote 7.2019	21/08/19
	MIDWEST	
88.	Email re: July Clubrun Paperwork	29/07/19
89.	Email re: Clubrun	29/07/19
90.	Email re: New Licence – I Pedlar	31/07/19
91.	Email re: August Clubrun	20/08/19
92.	Email re: Postal Vote 7.2019	21/08/19
93.	Email re: AGM Items	23/08/19
94.	Email re: AGM Items	24/08/19
95.	Email re: Loan Application	25/08/19
	NEWMAN	
	SUPERKARTCLUBWA	
96.	Email re: Postal Vote 7.2019	14/08/19
	TIGER	
97.	Email re: City Of Perth Titles – Sup Regs	30/07/19
98.	Email re: State Champs Perpetual Trophies	31/07/19

99.	Email re: Clubrun	31/07/19
100.	Email re: City of Perth Titles Pit Allocation Form	31/07/19
101.	Email re: State Trophies	31/07/19
102.	Email re: Participation Licence	31/07/19
103.	Email re: Sup Regs City of Perth Titles	01/08/19
104.	Email re: Pit Allocation Form	02/08/19
105.	Email re: Pit Allocation Form	04/08/19
106.	Email re: Upgrade – S McElroy	06/08/19
107.	Email re: Karting Query	07/08/19
108.	Email re: July Clubrun Paperwork	07/08/19
109.	Email re: Zone Series Plate Query	08/08/19
110.	Email re: Addendum for City of Perth Titles	08/08/19
111.	Email re: Contact Details	08/08/19
112.	Email re: New Application – July	09/08/19
113.	Email re: Endorsements – O’Keefe Family	09/08/19
114.	Email re: Participation Licence Query	09/08/19
115.	Email re: CDR Rankings	14/08/19
116.	Email re: Mylaps Backup	14/08/19
117.	Email re: Membership – J De Cerqueira	16/08/19
118.	Email re: New Licence – G O’Keefe	17/08/19
119.	Email re: Committee Nominations	20/08/19
120.	Email re: Postal Vote 7.2019	20/08/19
121.	Email re: OLT – Z Edgington	20/08/19
122.	Email re: July Application	20/08/19
123.	Email re: OLT – L Toon	20/08/19
124.	Email re: August Clubrun Paperwork	20/08/19
125.	Email re: Mylaps Backup	22/08/19
126.	Email re: AGM Items	24/08/19
	GENERAL	
127.	Elite Business Performance: Constitution	29/07/19
128.	C Smith: Northern Zone Points	29/07/19
129.	S Gilday: Stewards School	29/07/19
130.	T Vella: Karting Query	29/07/19
131.	H Keen: Photo	29/07/19
132.	B Trager: International Licence	30/07/19
133.	DMIRS: Constitution	30/07/19
134.	WASF: Notice of Next Meeting	30/07/19
135.	M McNamee: Karting Query	31/07/19
136.	Elite Business Performance: Constitution and By-Laws	31/07/19
137.	DSR: Industry Investment Program	01/08/19
138.	Kartmart: Cadet 12 Restrictors	01/08/19
139.	J Twyford: Password	02/08/19
140.	DSR: Travel Subsidy Scheme	02/08/19
141.	Elite Business Performance: Constitution and By-Laws	02/08/19
142.	Kartmart: Cadet 12 Restrictors	05/08/19
143.	Elite Business Performance: Constitution and By-Laws	05/08/19
144.	M Rosenauer: Licence Review Application	05/08/19
145.	Flatout Karts: TaG Light and Heavy	08/08/19
146.	S Gilday: Stewarding Expenses	08/08/19
147.	T Davey: Licence Renewal Query	09/08/19
148.	D McLeod: Licence Review Application	09/08/19
149.	Metro Trophies: Northern Zone Engraving	10/08/19
150.	Flatout Karts: Parts Order	12/08/19
151.	M Trautwein: Insurance Incident Report	13/08/19

152.	G Reid: Licence Query	12/08/19
153.	P Hobson: Endorsements	13/08/19
154.	B Eaton: Upgrades	14/08/19
155.	A Caulio: Upgrade	14/08/19
156.	Y Mitchell: Stewards Reimbursement	15/08/19
157.	A Webster: International Licence Query	16/08/19
158.	M Duncombe: Licence Review Application Query	18/08/19
159.	DSR: Every Club Industry Network Forum	19/08/19
160.	D McLeod: Licence Review Application	19/08/19
161.	D Ginter: Licence Renewal	19/08/19
162.	DSR: Country Sport Enrichment Scheme	19/08/19
163.	G Tempany: Cadet 12 Tyre Query	19/08/19
164.	R Petersen: Kids Karting	20/08/19
165.	D McLeod: Licence Review Application	20/08/19
166.	A Caulio: Driver Rankings	21/08/19
167.	D McLeod: Licence Review Application	21/08/19
168.	M Duncombe: Licence Review Application Query	21/08/19
169.	M Trautwein: Insurance Incident Reports	21/08/19
170.	A Harper: Renewal	23/08/19
171.	WASF: Community Sport Calendar	23/08/19
172.	A Harper: Renewal	24/08/19
MANAGEMENT COMMITTEE		
173.	All relevant communications between Management Committee members	Various

OUTWARDS

KA		
1.	Email re: State Champs Sup Regs	29/07/19
2.	Email re: Sup Regs	30/07/19
3.	Email re: EKK Track Licence	31/07/19
4.	Email re: Sup Regs	31/07/19
5.	Email re: July Licence Report	31/07/19
6.	Email re: State Champs	02/08/19
7.	Email re: Risk Assessment KARM Level 3	05/08/19
8.	Email re: Licence Review Application	07/08/19
9.	Email re: Licence Review Application	10/08/19
10.	Email re: Licence Transfer – T Davey	10/08/19
11.	Email re: National Stewards Panel	12/08/19
12.	Email re: CDR Rankings Query	14/08/19
13.	Email re: State Champs Logo	14/08/19
14.	Email re: Stationery Order	14/08/19
15.	Email re: International Licence – J Webster	16/08/19
16.	Email re: Licence Review Application	19/08/19
17.	Email re: OLT Policy	19/08/19
18.	Email re: Licence Review Application – D McLeod	21/08/19
19.	Email re: Contacts	21/08/19
ALL CLUBS (and where relevant Registered Dealers)		
20.	Email re: Northern Zone Points	29/07/19
21.	Email re: Tyre Barriers	29/07/19
22.	Memo re: Building Better Clubs Conference	29/07/19
23.	Memo re: 2019 AGM Accommodation and Meals	29/07/19
24.	Email re: July Management Committee Meeting Minutes	30/07/19
25.	Email re: AGM	30/7/19

26.	Media Release – Australian Karter August 2019	02/08/19
27.	Email re: City of Perth Tigtles Sup Regs	02/08/19
28.	Email re: KARM3	04/08/19
29.	Email re: Pit Allocation Form City of Perth Titles	05/08/19
30.	Email re: Zone Points	06/08/19
31.	Email re: Athlete Travel Subsidy Scheme	07/08/19
32.	Email re: Karting WA Constitution and By-Laws	08/08/19
33.	Email re: Addendum 1 KOTH	09/08/19
34.	Email re: Addendum 1 City of Perth Titles	09/08/19
35.	Email re: WA State Champs Sup Regs	09/08/19
36.	Memo re: Postal Vote 7.2019	13/08/19
37.	Email re: Licence Upgrades and Renewals	19/08/19
38.	Email re: Upload to CMS	19/08/19
39.	Email re: Country Sports Enrichment Scheme	19/08/19
40.	Media Release – Building Better Kart Clubs Conference II	19/08/19
41.	Email re: SecurePay	20/08/19
42.	Email re: August Clubday Upload	20/08/19
43.	Media Release – Respect Karting Program Launched by KA	21/08/19
44.	Memo re: Information for Meetings Friday 25 th October	22/08/19
45.	Memo re: 7.2019 Voting Results	22/08/19
46.	Memo re: AGM Agenda	24/08/19
ALBANY		
47.	Email re: CMS Upload	30/07/19
48.	Email re: Clubrun	30/07/19
49.	Email re: Southern Sprint	31/07/19
50.	Email re: Clubrun	20/08/19
51.	Email re: WWC – G Pearson	20/08/19
BUNBURY		
52.	Email re: CMS Upload	30/07/19
53.	Email re: State Championship Perpetual Trophies	31/07/19
54.	Email re: Western Cup Sup Regs	13/08/19
55.	Email re: Postal Vote	13/08/19
56.	Email re: Officials for Clubrun	19/08/19
57.	Email re: Western Cup	20/08/19
58.	Email re: Tech/Officials Schools	24/08/19
59.	Email re: Officials for Clubrun	24/08/19
EASTERN GOLDFIELDS		
60.	Email re: Past Presidents, Secretaries and Treasurers	29/07/19
61.	Email re: Tyres	30/07/19
62.	Email re: Tyre Certificate	31/07/19
63.	Email re: SEZ Final Points	01/08/19
64.	Email re: Licence Renewal Query – T Davey	09/08/19
65.	Email re: WWC – Dean Fraser	09/08/19
66.	Email re: Licence Transfer – T Davey	10/08/19
67.	Email re: Officials Licences	12/08/19
68.	Email re: Zone Upload	13/08/19
69.	Email re: Upgrade – B Rozynski	17/08/19
70.	Email re: September Sup Regs Change	17/08/19
71.	Email re: Endorsements	19/08/19
72.	Email re: Club Members	22/08/19
ESPERANCE		
73.	Email re: Clubrun	29/07/19
74.	Email re: AGM	30/07/19

75.	Email re: State Champs Sup Regs	09/08/19
76.	Email re: State Champs	10/08/19
77.	Email re: Agenda Item	22/08/19
	EXMOUTH	
78.	Email re: Tyre Certificate	31/07/19
	HEDLAND	
79.	Email re: Police Check – C McDougall	12/08/19
80.	Email re: Officials Licences	12/08/19
81.	Email re: Membership	19/08/19
82.	Email re: AGM	22/08/19
	HURRICANE	
83.	Email re: State Championship Perpetual Trophies	31/07/19
84.	Email re: Paperwork	14/08/19
85.	Email re: SKC AGM	20/08/19
	IMPALA	
	KARRATHA	
86.	Email re: Clubrun	29/07/19
87.	Email re: Tyre Certificate	31/07/19
88.	Email re: Tyre Voucher	08/08/19
89.	Email re: Insurance Forms	19/08/19
90.	Email re: Officials	23/08/19
	LAKE KING	
91.	Email re: State Championship Perpetual Trophies	31/07/19
92.	Email re: KARM3	09/08/19
93.	Email re: Paperwork/Police Check	12/08/19
94.	Email re: Email Address Change on CMS	13/08/19
95.	Email re: International Licence – J Webster	16/08/19
	MIDWEST	
96.	Email re: Clubrun	29/07/19
97.	Email re: August Upload	20/08/19
	NEWMAN	
	SUPERKARTCLUBWA	
	TIGER	
98.	Email re: CMS Upload	30/07/19
99.	Email re: Clubrun	30/07/19
100.	Email re: State Championship Perpetual Trophies	31/07/19
101.	Email re: Trophies	31/07/19
102.	Email re: Pit Allocation Form	02/08/19
103.	Email re: Karting Query	05/08/19
104.	Email re: Upgrade – S McElroy	06/08/19
105.	Email re: Karting Query	07/08/19
106.	Email re: Addendum	08/08/19
107.	Email re: Contact – M Carbone	08/08/19
108.	Email re: Zone Series Plate Query	09/08/19
109.	Email re: New Application – July	09/08/19
110.	Email re: MPIO's	12/08/19
111.	Email re: Mylaps Backup	14/08/19
112.	Email re: CDR Rankings Query	14/08/19
113.	Email re: OLT – L Toon	19/08/19
114.	Email re: July Application	19/08/19

GENERAL		
115.	C Smith: Northern Zone Points	29/07/19
116.	T Vella: Karting Query	29/07/19
117.	D Keen: Photo	29/07/19
118.	H Keen: Photo	29/07/19
119.	DSR: Strategic Plan	29/07/19
120.	Elite Business Performance: Constitution and By-Laws	30/07/19
121.	M McNamee: Karting Query	31/07/19
122.	T Ellis: Membership and Licence	31/07/19
123.	Elite Business Performance: Constitution and By-Laws	31/07/19
124.	DSR: Industry Investment Program	01/08/19
125.	J Twyford: Password	02/08/19
126.	M Rosenauer: Licence Review Application Form	05/08/19
127.	Elite Business Performance: Constitution and By-Laws	05/08/19
128.	Kartmart: Cadet 12 Restrictors	05/08/19
129.	M Rosenauer: Licence Review Application Form	06/08/19
130.	T Davey: Renewal Query	09/08/19
131.	Flatout Karts: TaG Light & Heavy	09/08/19
132.	G Reid: Licence Renewal	12/08/19
133.	Flatout Karts: Restrictor Plate	12/08/19
134.	M Trautwein: Karting WA Incident Report	12/08/19
135.	Metro Trophies: Northern Zone Trophies	14/08/19
136.	B Eaton: Upgrade	14/08/19
137.	A Caulio: Upgrade	14/08/19
138.	P Hobson: Endorsement	14/08/19
139.	M Duncombe: Licence Review	18/08/19
140.	D Ginter: Licence Renewal	19/08/19
141.	D McLeod: Licence Review	19/08/19
142.	G Tempany: Cadet 12 Tyre Query	19/08/19
143.	M Trautwein: Karting WA Incident Report	19/08/19
144.	R Petersen: Karting Query	20/08/19
145.	D McLeod: Licence Review	21/08/19
146.	M Trautwein: Karting WA Incident Report	21/08/19
147.	A Caulio: CDR Rankings	21/08/19
148.	M Duncombe: Licence Review Application	21/08/19
149.	A Harper: Renewal	23/08/19
150.	A Harper: Renewal	24/08/19
151.	M Trautwein: Karting WA Incident Reports	25/08/19
MANAGEMENT COMMITTEE		
152.	All relevant communications between Management Committee members	Various

8: STEWARDS REPORTS

Club	Date	Entries	Protest	Penalty	Infringement	Minor Ineligibility	Incident/Injuries	Track Log
Bunbury	27/07/2019	20	0	0	0	0	0	Yes
Albany	28/07/2019	30	0	0	0	0	0	Yes
East. Gold.	28/07/2019	15	0	0	0	0	0	Yes
Esperance	28/07/2019	10	0	0	0	0	0	Yes

Tiger	28/07/2019	94	0	0	0	0	0	Yes
Karratha	03/08/2019	33	0	1	1	0	0	Yes
East. Gold.	03-04/08/2019	81	1	5	4	0	3	Yes
Bunbury	11/08/2019	21	0	0	0	0	0	Yes
Tiger	11/08/2019	84	0	0	1	0	1	Yes
Hurricane	17/08/2019	71	0	2	1	0	0	Yes
Karratha	17/08/2019	20	0	1	1	0	1	Yes
Hedland	17/08/2019	6	0	0	0	0	0	Yes
Esperance	18/08/2019	10	0	0	0	0	0	Yes
Albany	18/08/2019	26	0	1	0	0	1	Yes
East. Gold.	18/08/2019	10	0	0	0	0	0	Yes
Hurricane	24/08/2019	195	1	12	3	0	2	Yes

9: PRESIDENT REPORT

Verbal Report. Attended the Building Better Kart Club Conference with Alan. An abridged version of this will be presented to Clubs SKC Delegates on the Friday prior to this years AGM. Need to look at how to use social media platforms better to promote karting. Attended Hurricane and it ran well. Will be attending WASF meeting tomorrow evening.

10. VICE-PRESIDENT REPORT

Verbal Report. Also attended the Building Better Kart Club Conference. Officiated as Technical Inspector at King of the Hill on the weekend and agreed that the meeting ran well. Technical cases need to be restocked as some bits are missing.

11. TREASURER REPORT.

Verbal Report. State is financially sound with all bills up to date. Meeting with International on the Water last week to confirm room bookings. Glenn Morley from DSR has been invited to the Friday meetings prior to the AGM. Gary and Sandra will be attending a meeting with DSR. Updated the process of invoicing club so it is all electronic and in future will look at a pay now function on the invoices. Working on the 2020 budget at the moment.

12: OFFICIALS CO-ORDINATORS REPORT.

Verbal Report. Stewards attended Karratha to conduct a Stewards School but no one attended. Stewards school conducted at Kalgoorlie. Reviewing paperwork after each race meeting and discussing with clubs as required to ensure that it is all done correctly.

13: TECHNICAL OFFICERS REPORT.

Written Report. Attended the Northern Zone in Karratha as Technical Inspector. Discussion on tech issues at race meetings and the need for officials to call on the techs to confirm a rule breach rather than using meatball or black flags during a race unless it is a safety issue. Clubs need to remember to check that they have seals and wire prior to race meetings where sealing is taking place to ensure they don't run out. New cases to be done up so that each is now up to date. List of basic tech equipment clubs should have to be sent out.

MOVED: Gary Light

"All above reports as presented be accepted as a true and accurate record."

SECONDED: Sandra Walker

UNANIMOUS

14: GENERAL BUSINESS.

- a. State Championship Document – defer to next months meeting.
- b. Karratha Kart Club Clubrun Report – Report discussed in conjunction with abuse of officials item.
- c. Licence Review Application – Recommendation to be forwarded to National Review Panel with application.
- d. Officials Reimbursements – Agreed that we will follow the KA Policies and these amounts will be included in the 2020 Budget.
- e. Midwest Loan Application – Discussed and Supported
- f. Live Streaming Race Meetings through Facebook – enter discussions with the company used by HGKC to see what can be done for 2020.
- g. Bunbury Tech and Officials School – Approve for the Western Cup Round.
- h. Abuse of Officials/Respect Karting Initiative – Discussed and correspondence to be sent out.
- i. MPIO's – email to clubs seeking expressions of interest from anyone who has completed the course.

15: DATE AND VENUE OF NEXT MEETING – Date and Venue of next meeting – Management Committee Meeting is 23rd September 2019 via Phone Hook Up.

16: CLOSE

There being no further business, the Chairman declared the meeting closed at 7.50pm.